

Meeting Minutes

[SCHOOL NAME]

Date: [August 27, 2018]

Time: [4:00 PM]

Location: [Hutchinson ES Media Center]

- I. Call to order: [4:10 PM]
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Shuanta Broadway	P
Parent/Guardian	Tanika Cole	A
Parent/Guardian	Dawn Felton	P
Parent/Guardian	Courtney Ogletree	A
Instructional Staff	Joni Johnston	P
Instructional Staff	Krystil Oliver	P
Instructional Staff	Kimberly Johnson	P
Community Member	Catherine Jones	A
Community Member	Michael Hopkins	P
Swing Seat	Shereen Zimmerman	P
Student (High Schools)	N/A	

Quorum Established: [Yes]

III. Action Items

- a. **Set GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Public Comment (Yes/No)
1	August 27, 2018	4:00 PM	Hutchinson ES Media Center	YES
2	September 24, 2018	4:00 PM	Hutchinson ES Media Center	YES
3	October 22, 2018	4:00 PM	Hutchinson ES Media Center	YES
4	December 10, 2018	4:00 PM	Hutchinson ES Media Center	YES
5	February 25, 2019	4:00 PM	Hutchinson ES Media Center	YES
6	March 11, 2019	4:00 PM	Hutchinson ES Media Center	YES
7	May 6, 2019	4:00 PM	Hutchinson ES Media Center	YES

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IV. Discussion Items

- a. **Discussion Item 1: Community Updates**
 - i. 09/08/18 @12:00 PM – Hammond Park Community Meeting at Oak Hill
 - ii. 09/10/18 @7:30 PM – NPU-X (Neighborhood Planning Unit) Meeting, Metropolitan Library
 - iii. New Projects include repaving of Metropolitan Avenue; New carwash at the old Pleasers location; New APD Police Precinct (10/04/18)
 - iv. 08/30/18 – City will meet to discuss rezoning options; 09/24/18 – Legislation will be voted/approved for rezoning
 - v. Pavilion Apartments (#532) no longer allows government vouchers for payment; Possible cause of enrollment decline; Offering free rent for an APD Officer to promote security; September 2018 – 15 families are scheduled to move in with children; Mr. Hopkins states there has been little contact with NPU-X (Ms. Kristina, new Property Manager)

V. Information Items

- a. **Principal's Report**
 - i. Personnel Updates: Mr. Trimble, Assistant Principal (Hope Hill ES); Joni Johnston and Olivia Waller-Hall, Instructional Coaches; Kimberly Johnson, Media Center Administrator; Krystil Oliver, ESOL
 - ii. Delta Airlines gave another \$300,000 jointly with Dobbs ES; 2 Literacy Personnel will be hired
 - iii. Construction/relocation is to occur 2020-2021; Complete school renovation with support of SPLOST monies
- b. **Information Item 2: Staff Levelling**
 - i. Based on our 10-day student count, we have 416 students
 - ii. To prevent losing faculty, 1 EIP teacher was returned to the district at a cost of \$54, 018; Left a surplus of \$38,000 which has been placed in General Funds line item (includes a carryover of \$2,566)
- c. **Information Item 3: School-Based Business Partners**
 - i. Delta Airlines – Book Buddies, Financial Contributions, Teacher Appreciation; Back to School Drive
 - ii. Northwestern Mutual – MLK Jr. Day of Service, Financial Contributions (\$7,000), Back to School Drive
 - iii. Arms Foundation (Kent Bazemore) – Back to School Drive
 - iv. Wings (5 year grant) – Afterschool Program serving 124, K-5 students with Social Emotional Learning (SEL) and Academics
- d. **Information Item 3: Strategic Plan**

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- e. Reviewed HES Strategic Plan; Edited; Will continue to edit and approve at the September meeting

VI. Announcements

- a. GO TEAM Summit to occur on September 22, 2018 at Maynard Jackson HS (8:30 AM, Lunch will be provided)

VII. Adjournment

Motion made by: [M. Hopkins]; Seconded by: [K. Oliver]

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion [Passes]

ADJOURNED AT [4:55 PM]

Minutes Taken By: [Joni Johnston]

Position: [Secretary]

Date Approved: [Insert Date When Approved]